New Committees

Office Building Review and Action Committee

Responsibilities

- Create your mission statement as to what you are and what you want to accomplish and for whom.
- Must be a working group that will make the phone calls, conduct the interviews and obtain the facts necessary to make intelligent decisions. This includes but not limited to:
    - Schedule and conduct you own meetings
    - Identifying and documenting all the possible options this association has with what to do with the building
    - Obtain the hard facts / record the financially sound calculations and layout the pros and cons, advantages and disadvantages for each option associated with what to do with the building. This included but not limited to:
        - Speaking with realtors, getting a formal market analysis completed and documented, finding a pool of potential buyers / renters without committing, and putting together a formal presentation for the Board and then to the membership
- Must be willing to put in the time and energy required and commit to it.

Property Ordinance Survey and Action Committee

Responsibilities

- Create your mission statement as to what you are and what you want to accomplish and for whom.
- Must be a working group that will make the phone calls, talk to property owners and obtain the facts necessary to make intelligent decisions. This includes but not limited to:
    - Schedule and conduct you own meetings
    - Conducting a walkthrough of the entire association and documenting the findings of that walkthrough
    - Document options that members have specific to maintaining their property, ensuring adherence to ordinances and follow up measures.
    - Determine responsibility for writing and sending letters to property owners to adhere to ordinances and how follow up will be conducted. This includes but not limited to:
        - Speaking with members, taking a pulse on what they want to see, what they are willing to do and what they are not.

        - Putting together a formal presentation for the Board and then to the membership
- Must be willing to put in the time and energy required and commit to it.

Swan Brook Action Committee

Responsibilities

- Create your mission statement as to what you are and what you want to accomplish and for whom.
- Must be a working group that will make the phone calls, conduct the interviews and obtain the facts necessary to make intelligent decisions. This includes but not limited to:
    - Schedule and conduct you own meetings
    - Identifying and documenting all the possible options this association has with what to do with the brook. This includes but not limited to:
        - Investigate / research and get the facts for defoliation, cleaning and/or dredging
        - Keep it open to daylight or encase the entire brook in a pipe of box culvert
        - Investigate possible grants and /or filling out the applications for the grants
        - Investigate the potential and legal obligations and work of obtaining easements from abutting property owners
    - Obtain the hard facts / record the financially sound calculations and layout the pros and cons, advantages and disadvantages for each option associated with what to do with the Brook. This included but not limited to:
        - Speaking with the contractors, formalizing estimates, formalizing timeframes, getting the necessary permits from DEEP and/or Inland Wetlands, getting grants if possible
        - Determining abutting property owners responsibility
- Must be willing to put in the time and energy required and commit to it.